

State Event Leader Role Description

Category 1: Collaborator

How 4-H programs are planned and led makes a huge difference in the impact of the program on youth. The NYS 4-H team is committed to creating safe, high quality learning experiences for all youth.

NYS 4-H events are collaborative events between Cornell University & Cornell Cooperative Extension. County Association, Cornell Cooperative Extension, and Cornell University Policy & Procedures come together to proactively develop a safe environment for staff, partners, chaperones, and youth to engage in NYS 4-H events and programs.

Adults (staff and volunteers) in this event leadership role do not supervise youth as part of their role responsibilities.



Major Responsibilities

- Know and abide by all laws, regulations, Cornell University and Cornell Cooperative Extension procedures, policies, and rules at all times while participating in the program.
- Abide by Children and Youth Safety at Cornell policies, the Cornell Cooperative Extension Volunteer Code of Conduct, and the 4-H Code of Conduct.
- Know and follow guidelines of the event.
- Fully participate in all aspects of the event as described in your specific event role, guidelines, and orientation.
- Contact Extension Staff and/or the Event Coordinator as needed. Report any issues or emergencies to event staff.

Expected Results

Expand possibilities, challenge growth, share power, express care, and provide supports that help youth thrive. Collaborators will work collaboratively with staff, youth, and other adults in order to maximize the educational value of the experience and to ensure the safety of all participants

Training and Support

- Role orientation and online learning modules

- A team of staff and volunteers to support you throughout the event.
- The Extension 4-H Lead Educator, 4-H State Event Planning Team, and Event Coordinator will be responsible for providing supervision, oversight and guidance for the event.

Qualifications

- Be at least 21 years of age. Persons between 18 and 21 are permitted to serve in this role provided they are under the supervision of a staff or volunteer at least 21 years of age.
- Sense of humor and patience
- Effective communication, organization, and interpersonal skills
- Enjoy working with youth and has a sincere interest in their growth and development
- Commitment to welcoming all youth and honoring each young person's diversity, creating opportunities for them to belong.
- Able to motivate and communicate with youth while nurturing positive youth development, decision making, responsibility and leadership skills
- A sincere interest in working with youth and other volunteers in an educational setting
- Ability to handle crisis effectively and calmly

Level of Background Screening Required

- Cornell Screening Policy
 - Complete NYS 4-H Collaborator application form, which includes the Description of Services, Profile, Agreement, and Assumption of Risk forms.
 - Read and understand the [Children and Youth Safety Policy 8.8](#) including the [Standards of Behavior with Children and Youth](#) and [Reporting Requirements](#).

Benefits

- Satisfaction from helping youth to reach their full potential and thrive
- Opportunity for training and resume building
- Opportunity to build friendships with other volunteers
- Enhance personal leadership skills